



<b>Policy Title</b>	<b>Minimization of disposable items</b>
<b>Responsible University Office</b>	<b>Rural Development Center</b>
<b>Pertinent Dates</b>	<b>01-01-2024</b>

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## **1. Brief OF POLICY**

We should all preserve the environment of our planet by contributing to the reduction of disposable products by increasing awareness and commitment to the principles that aim to reduce the use of disposable products at our campus.

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## **2. DEFINITIONS**

Disposable Product:

It means a Product designed for a single use after which it is recycled or is disposed of as solid waste

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## **3. POLICY STATEMENT**

Heliopolis University for Sustainable Development supports the culture of waste separation and maintaining a clean, sustainable environment and calls on all its students, employees, and guests to adhere to the culture of ethical sourcing policy.

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## **4. RESPONSIBILITIES**

Everyone at Heliopolis University for Sustainable Development (e.g. faculty, students, operating units, departments, etc.) Must commit to minimizing disposable items especially the daily items by using nondisposable products towards reducing environmental impact through the reduction of disposable items.

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## **5. POLICY Rules**

- Set Clear Objectives: Define specific, measurable goals for reducing disposable items. These could be targets related to a percentage decrease in the use of disposable products or specific items to be eliminated.
- Alternatives and Substitutes: Identify environmentally friendly or reusable alternatives for disposable items. Encourage the use of biodegradable, compostable, or reusable products.

- Education and Awareness: Provide education and training to employees, customers, or community members about the importance of reducing disposable items. This might involve workshops, seminars, or informational materials about the impact of disposable items on the environment.
- Procurement (Supply Chain) Guidelines: Implement procurement guidelines that prioritize purchasing durable, reusable, or recyclable products. Encourage the selection of vendors who align with the policy's objectives, especially at our campus' cafeteria which offers drinks and meal packaging.
- Waste Management and Recycling: Emphasize proper waste disposal and recycling methods. Implement recycling programs and provide accessible recycling facilities to dispose of materials properly.
- Internal Practices: Encourage internal practices that minimize the use of disposable items. This might include using reusable utensils, and containers, and offering incentives to employees who bring their own reusable items.
- Assessment and Inventory: Conduct an assessment to identify all disposable items currently in use. This includes items like single-use plastics, paper products, packaging, etc.
- Incentives and Recognition: Implement incentives or recognition programs to reward individuals or departments that actively contribute to reducing disposable items.



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## 6. CONTACT Us

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